

**BARTLETT CITY BOARD OF EDUCATION**  
**BUSINESS MEETING MINUTES**  
Thursday, November 13, 2014  
Bartlett City Hall - Council Chambers  
6400 Stage Road, Bartlett  
7:00 PM

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Superintendent Stephens said the prayer and Chairman Norris led the Pledge of Allegiance to the Flag.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris  
Mr. Bryan Woodruff

**SPECIAL PRESENTATIONS**

Superintendent Stephens recognized the Bartlett High School Varsity Volleyball Team with a final record of 40 – 8 and presented a certificate to the following:

Varsity Coach: Sherrie Walker  
Assistant Coach: Jasmine Vann  
JV Coach: Amber Turner  
Freshman Coach: Katie Sinclair

*Seniors*

Lindsey Farrell  
Kenzie Fields  
Carol Myers  
Kelsey Middleton  
Mary Pat Harris

*Juniors*

Allison Schweizer  
Reagan Creech  
Melissa Hale  
Jessie Isom

*Sophomore*

Ariel Goforth

*Freshmen*

Audrey Wetzel  
Bailey Patton

## **PUBLIC COMMENT**

No comments.

## **APPROVAL OF AGENDA**

Board Member Erin Berry made the motion to approve the Agenda. Board Member David Cook seconded the motion. All Board Members responded aye and the Agenda was approved.

## **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

### **October 23, 2014 Business Meeting Minutes**

Board Member Erin Berry made the motion to approve the Minutes from the October 23, 2014 Business Meeting. Board Member Shirley Jackson seconded the motion. All Board Members responded aye and the previous Minutes were approved.

## **REPORTS**

### **Chairman's Report**

The TSBA Annual Conference will be held this week. Board Members Berry and Jackson, Superintendent Stephens and General Counsel Shoopman will attend.

### **Superintendent's Report**

I met with officials from Durham today and had a good meeting. They assured us they are providing the same assurances that they made for SCS. We do have weekly meetings with Durham that have been occurring since the start of the year. We have had only one minor fender bender this year.

- They will conduct DMV checks 4 times per year;
- Increase the number of random alcohol and drug tests;
- Re-Run all background checks of current drivers;
- All background checks will be shared between Durham and the district (this has been happening).

Inclement weather team has been assembled and we are prepared to check roads in case of bad weather.

I met with David Reaves and the area superintendents regarding CIP dollars.

The roll out of our 1 to 1 initiative for our honors academy students was very successful. We have 91 students that received an iPad who are participating in this program. This pilot will help us as we look at expanding in the future.

As I am sure you have heard, Commissioner Huffman has decided to step aside and not pursue a second term as Commissioner of Education. Governor Haslam will name a replacement in the near future.

### **Legal Report**

No report.

## **STAFF ACTION ITEMS**

No report.

**BOARD ACTION ITEMS**  
**Unfinished Board Business**

**POLICY 1031: Recruitment and Selection of Superintendent - SECOND READING**

**Motion Passed:** The SECOND READING of POLICY 1031: Recruitment and Selection of Superintendent passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**POLICY 1032: Superintendent Evaluation - SECOND READING**

**Motion Passed:** The SECOND READING of POLICY 1032: Superintendent Evaluation passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**POLICY 1033: School Board Records - SECOND READING**

**Motion Passed:** The SECOND READING of POLICY 1033: School Board Records passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**POLICY 6051: Visitors to the Schools - SECOND READING**

**Motion Passed:** The SECOND READING of POLICY 6051: Visitors to the Schools passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**New Board Business**

**Bartlett City Schools Textbook Committee**

**Motion Passed:** Bartlett City Schools Textbook Committee passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**Bartlett City Schools CIP Agreement with Shelby County Schools**

**Motion Passed:** Bartlett City Schools CIP Agreement with Shelby County Schools passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Bartlett City Board of Education Mission, Vision, Beliefs and Goals**

**Motion Passed:** Bartlett City Board of Education Mission, Vision, Beliefs and Goals passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Bartlett City Schools Financial Report July - October 2014-2015**

The Financial Report will be presented monthly under Reports as it is not an action item.

**NEW POLICY 1034: Charter Schools - FIRST READING**

**Motion Passed:** NEW POLICY 1034: Charter Schools - FIRST READING passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**NEW POLICY 3023: Crisis Management - FIRST READING**

**Motion Passed:** NEW POLICY 3023: Crisis Management - FIRST READING passed with a motion by Mr. Jeff Norris and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**AMENDED POLICY 5028: Vacations and Holidays - FIRST READING**

**Motion Passed:** Suspension of Board Policy to approve on First Reading passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Motion Passed:** The FIRST READING of AMENDED POLICY 5028: Vacations and Holidays passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

The Chairman suspended the Board Meeting at 7:40 p.m. to go into Executive Session. The Board Meeting reconvened at 8:02 p.m.

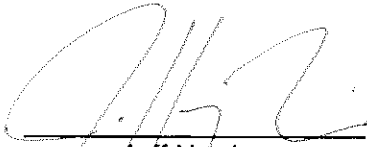
**Bartlett City Schools Crisis Management Document**

**Motion Passed:** Bartlett City Schools Crisis Management Document passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

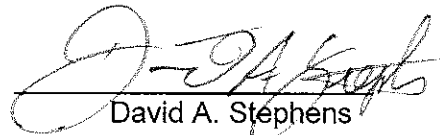
**ADJOURNMENT**

The meeting adjourned at 8:03 p.m.



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Jeff Norris  
Chairman



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David A. Stephens  
Superintendent